

Mediation: Opening Statement Checklist

- o Introduction
- o Acknowledgement of previous conversations
- o I was asked here by : _____
- o Report of Outcome
- o My Credentials
- o Your willingness to participate
- o We must be willing to treat each other with respect and courtesy
- o Definition of Mediation
- o Mediator's Role
- o I am NEUTRAL
- o I have NO decision making authority
- o I will give NO legal advice
- o Confidentiality of the Mediation process
- o Discussion of the Mediation process
- o Housekeeping items
- o Agreement to Mediate